

Reading Joggers - Privacy Notice

Reading Joggers (the Club) has to keep certain personal data about you in order to carry out its basic roles, in holding a membership list, collecting membership fees and sharing information; including Footprint, race information and providing updates by email or via the Club Facebook page. The Club takes the security of your data very seriously. For the purpose of data protection legislation, the Club is a data controller, which means we have to explain to you how and why we keep your data.

What personal data do we hold?

The personal data Reading Joggers holds is the information provided by you when you complete the membership form.

This includes, your title, first name, last name, home address, date of birth, email address, telephone numbers and emergency contact details (individual's first name and last name and their contact telephone number). This can be updated by you within the England Athletics (EA) platform or on written request to the Membership Secretary.

Why do we hold your personal data?

We hold data about you for the main purpose of your Club membership as well as contacting you about events you may be interested in and to collect membership fees.

We also use the data to fulfil our obligations to EA for 1st Claim members who chose to affiliate. The legal basis for processing your personal data is that we have a legitimate interest in holding the data to provide "member services".

How do we collect your personal data?

We collect data mostly from you when you apply to join the Club. Sometimes we will receive it from England Athletics as per their privacy notice.

Who do we share your personal data with?

We share your data with England Athletics to ensure membership fees can be paid and use Mailchimp for the sending out of relevant Club emails.

Who do we disclose your personal data to?

Data is kept between you and the Club. We don't disclose it to anyone unless we are required to by law, such as to a court or a regulator, which we do not expect to happen.

How long will we store your personal data?

Generally, we hold onto your data only whilst you are a member of the Club. However, to make sure you do not lose out because you have forgotten to pay your fees for a few months or are taking time out from the Club, we will keep data for a maximum of 2 years after you last paid your membership, unless you specifically tell us in writing that you do not want to be a member of the Club any more.

Email Consent

A small number of emails that the Committee considers to be important may be sent to you regardless of any opt-out requests (e.g. Club membership renewal notices, privacy notice updates and notification of the AGM).

Data Erasure

We will remove your details from the Club membership list, however we will not be able to remove your details from previously issued Club newsletters or published Club results.

What rights do you have?

You have the right to write to us to ask us to:

- Give you a copy of the personal data we hold about you;
- Have the data changed, if it is inaccurate;
- Have the data erased if it is no longer necessary; or
- Restrict or object to the processing of your data.

You can also complain to the Information Commissioners Office if you believe your data is being processed unlawfully using the following details:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF

Tel: 0303 123 1113 or 01625 545 745 Email: casework@ico.org.uk

More information with regard to your rights can be found on [the Information Commissioner's Office's website](#).